

Project Proposal

▣ A SUGGESTED FORMAT

1-PROJECT TITLE

- ▣ PROJECT DESCRIPTION
- ▣ A.RATIONALE_JUSTIFICATION
- ▣ PRESENT CONDITION_WHAT IS
- ▣ DESIRED COND_WHAT SHOULD BE
- ▣ CORE PROBLEM
- ▣ RATIONAL_WHY
- ▣ PROPOSED SOLUTION

OBJECTIVES

- ▣ It should include
- ▣ An action verb
- ▣ The outcome to be accomplished
- ▣ The time frame for accomplishment
- ▣ The criteria or condition to measure the accomplishment

EXAMPLES

- ▣ To establish an effective system of collecting, using and disseminating training and employment information within 1 year through the acquisition of IT facilities

C.COMPONENTS



-Major outputs

3.METHODS OF IMPLEMENTATION

- ▣ A. Executing Agency
- ▣ B. Organization _structure
- ▣ C. Parties involved
- ▣ D. Strategies of Implementation

4-PROJECT SCHEDULE

- ▣ .Bar Chart_ Activities& Time
- ▣ .PROJECT BUDGET
- ▣ .Cost Items& Total Cost

6-MONITORING & EVALUATION

- ▣ A.MONITORING Periodic Report of Implementation Status
- ▣ Completion, Overrun, Under run, Mechanism